

Staff Council Meeting Minutes – July 11, 2019

Attendance – 2 meetings since June 2019

2018-2019 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2019
Broughton Kendra	2020	EEO 5-7	Y	2
Bustos, Amber	2020	EEO 3	N	1
Castagnetta, Tamara	2021	EEO 3	Y	2
Cox-Leisinger, Christina	2021	EEO 1	Y	1
DePue, Brooke	2020	EEO 3	Y	2
Eller, Ashley	2020	EEO 4	Y	2
Fisher, Nanna	2020	EEO 3	Y	2
Johnson, Brandon	2020	EEO 5-7	N	0
Kotara, Rick	2020	SSC	N	0
Lucero, Leroy (Riggs, Cindy)	2020	SSC	N	1
Mayo, Jeff	2020	EEO 4	Y	2
McKinley, Steven	2020	SSC	Y	2
Melcher, Dana	2021	EEO 1	Y	2
Pacheco, Brandy	2020	EEO 4	N	1
Palmer, Barbara	2020	EEO1	N	0
Paschel, Alyssa	2021	EEO 3	Y	2
Reagan, Michael	2020	EEO 3	Y	1
Rosales, Misael	2020	SSC	Y	2
Seymour, Max	2019	Ex Officio	Y	2
Stocker, Betty	2021	EEO 4	Y	2
Sulik, Jeff	2021	EEO 1	Y	2
Wilson, David	2020	EEO 3	Y	2
Andersen, Rik	2019	EEO 3	Y	1
Hiner, Mary	2019	EEO 4	Y	1
Lawson, Amanda	2019	EEO 3	Y	1

1. **Call to Order** – David called the meeting to order at 2:04 p.m.
2. **Review/Approval of Minutes from previous meeting**, June 11, 2019
 - a. Brooke motioned for approval with revisions and motion seconded by Amber - Minutes approved
 - b. Revisions: Dana Melcher’s EEO Category changed to 1
3. **Treasurer’s Report (Ashley)**
 - a. Review of report from June 12 –July 12.
 - b. Betty motioned to approve reports and Ashley seconded - Report approved
4. **Old Business (David)**
 - a. WTAMU Blood Drive on June 26, 2018

- i. Great response; 58 people signed up; 41 were able to donate
 - ii. In addition to what was on the flyer, bundtlet cakes and pizza were given to donors
 - iii. Staff Council donated \$25 in Buff Cash
 - b. Discussed subcommittee Sign-Up
 - c. Cindy Riggs will fill-in for Leroy Lucero
- 5. **Staff Council Subcommittees**
 - a. Employee of the Month
 - i. July Employee of the Month-Megan Ward, August 5, 2019 at 3:30 p.m. in front of the Board of Regents Room, Old Main 317
 - b. Staff Appreciation
 - i. Amber will get with Amanda and gather information from last year
 - c. Homecoming
 - i. No updates
 - d. Staff Development
 - i. Brooke and the committee will brainstorm for new ideas and ideas for something different than the Gingerbread House contest at the Christmas Party
 - e. Scholarship & Tuition Assistance
 - i. Dana-Lots of calls inquiring about changes. Deadline is 12th class day of fall 2019
 - f. Election
 - i. No updates
- 6. **Final Comments from the President**
 - a. Reminder that we as a committee are voice for fellow staff
 - b. Reminder that the Staff Council meetings are open to all
 - c. President of Staff Council attends New Staff Orientation
 - d. David would like Staff Council to brainstorm for new ideas
- 7. **New Business**
 - a. Grievance Committee
 - i. SEES Office needs 2 staff members from Staff Council
 - ii. Tamara volunteered
 - b. Diversity and Inclusion
 - i. Amanda Rogers needs a volunteer for an all-day retreat
 - ii. Brandy volunteered
 - c. Communication Committee needed
 - i. Mary Rausch has been updating website but has not been updated in awhile
 - ii. Amber motioned to form committee to update Staff Council website and social media account, Ashley seconded, motion carried
 - iii. Nanna volunteered for chair, Ashley volunteered to help if needed
 - d. Reminders
 - i. New Staff Council members schedule photo with Rik Andersen
 - ii. Faculty Staff Convocation is on Wednesday, August 21, 2019 at 2:30 p.m. in Mary Moody Northen Recital Hall
 - iii. Move in Herd volunteers needed; Sign-up form is online; Please encourages others to sign up; Community members can volunteer as well

8. **Announcements**

- a. Ashley Eller asked members to send her receipts and/or IDR's for any ProCard charges so she can reconcile accounts

9. **Adjournment** – 2:38 p.m.

- a. Amber moved for adjournment and Nanna seconded the motion

Next meeting is scheduled for August 8, 2019 at 2pm in ***JBK Senate Chamber 16***.

Respectfully submitted by Secretary, Jeff Mayo